



Request for Qualifications

TITLE: VARIOUS DISCIPLINE DESIGN SERVICES FOR THE RENOVATION/ REPAIR TO MULTIPLE BUILDINGS AT THE ASHEVILLE AB TECH CAMPUS

RFQ NUMBER:

DATE ISSUED: MAY 23, 2018

DUE DATE: JUNE 12, 2017

TIME: 12:00PM (noon)

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPT

40 McCormick Place

Asheville, NC 28801

Telephone: 828.250.4237

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

FY19 REPAIR & RENOVATION OF MULTIPLE FACILITIES AT AB TECH – PHASE 2

Buncombe County is seeking candidates interested in providing architectural/engineering services for the design of various repair and renovation projects located at the Asheville AB Tech Campus. Statements of Qualification will be accepted until 12:00 p.m. (noon) on Tuesday, June 12, 2017 for the above-named item at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in design of educational facilities and medical support services is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in pdf format of said statements of qualification must be submitted in person or by email to pam.king@buncombecounty.org.

Additional RFQ submittal requirements may be obtained by contacting the General Services Department at (828) 250-4237.

Request for Qualifications Authorized by:

Clint Shepherd
Director, General Services

A. Purpose

Buncombe County is seeking candidates interested in providing architectural/engineering services for the design of multiple repair and renovation project on the AB Tech Campus.

B. Project Summary

Projects may include:

- Roof Replacement
- HVAC Controls Retrofit Replacement
- HVAC Split System Replacement
- HVAC - Chiller Replacements
- HVAC – Boiler Replacement
- Fire Alarm Replacement
- Fire Alarm Installation
- Generator
- LED retrofit
- Retrofit Electrical-Lighting Replace with LED/OCC Sensors
- Electrical-LED/OCC Sensors Sensor Retrofit Replace
- Electrical Upgrade
- Routine Fluted Brick Veneer Cleaning & Sealing

C. Submission Requirements

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above;
 - Please list four projects similar in size, scope, and complexity;
 - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina; and
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.
- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
 - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).

- Provide the office location(s) which will be handling the project.
- Deadline – One digital copy in pdf format of the submission must be received by the Buncombe County General Services Department by 12:00 p.m. (noon) on June 12, 2017. Emailed to pam.king@buncombecounty.org.

D. Qualifications

Applicants will be evaluated in conjunction with the anticipated needs of AB Tech and the County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County.

Candidates with prior similar work experience are urged to apply. Such experience includes, but is not limited to:

- Provision of architectural and engineering services for the design of educational facilities;
- Experience working with the needs of community colleges and local government.

A background in energy efficient design and implementation is also strongly encouraged.

E. Contact Information

Any questions about the submittal process should be directed to the contact person:

Mr. Clint Shepherd
Director
Buncombe County General Services Department
40 McCormick Place
Asheville, NC 28801
Telephone: 828-250-4242
E-mail: clint.shepherd@buncombecounty.org